



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by A.I.C.T.E, P.C.I, New Delhi, Recognized by the Govt. of A.P. & Affiliated to JNTU-GV, Vizianagaram)  
Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram (Dist) -531162.

www.avanthipharma.ac.in., principal@avanthipharma.ac.in

Ref No: AIPS/IQAC/2022-2023/03

Date: 05.04.2023

To,

The Members of IQAC

Avanathi Institute of Pharmaceutical Sciences,

Cherukupally (Village), Near Tagarapuvalasa Bridge.

## CIRCULAR

This is to bring to your kind notice that the Internal Quality Assurance Cell (IQAC) meeting of Avanathi Institute of pharmaceutical sciences will be held on 11.04.2023 at 02.00 PM in the conference hall of the college. All the members are requested to be present for the meeting without fail.

### Agenda:

1. Minutes and actions of IQAC meeting held on 22.11.2022
2. Admission process and scholarships details
3. Research review meeting for faculty members
4. Evaluation guidelines and assessment of internal tests
5. Teaching Learning Process
6. Co-curricular and extracurricular activities, Student enrichment programmes
7. Any other item with permission of chairman



Mr. V. Uma Sankar

(IQAC Coordinator)



Principal

(Chairman IQAC)

### Copy to:

1. Principal office, Avanathi Institute of Pharmaceutical Sciences, VSKP
2. Vice Principal, Avanathi Institute of Pharmaceutical Sciences, VSKP
3. All Concerned members.
4. Notice board, IQAC cell.



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Avanathi Institute of Pharmaceutical Sciences,  
Cherukupally (V), Bhogapuram Mandal,  
Vizianagaram Dt., - 531162



ESTD : 2005

### Internal Quality Assurance Cell (IQAC)

Ref No: AIPS/IQAC/2022-2023/03

Date: 11.04.2023

#### IQAC Minutes of Meeting

IQAC Coordinator Mr. V. Uma Sankar commenced the meeting with note of welcome to all the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

#### Agenda Item 1: To review the minutes of IQAC meeting held on 22.11.2022

##### Resolution:

- The members reviewed the IQAC minutes of meeting held on 22.11.2022 and approved the same.

#### Agenda Item 2: Admission process and Scholarships Details

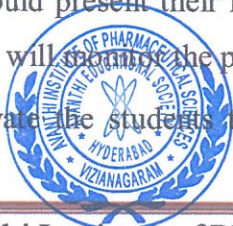
##### Resolution:


- The Admission Committee Head presented the admission statistics from the previous year and suggested improvements for a smoother process.
- Discussion ensued regarding the online application system, eligibility criteria, and the inclusion of entrance exams if applicable.
- It was decided to streamline the document verification process and ensure clear communication to applicants regarding required documents.
- The Scholarship Committee Head presented the existing scholarship programs and eligibility criteria.
- It was proposed to conduct awareness sessions for students regarding available scholarships and application procedures.

#### Agenda Item 3: Research review meeting for faculty members

##### Resolution:

- It was resolved to conduct the Research review meeting periodically. It was also decided that the faculty members who have more than five years of teaching experience should be motivated to register for the Ph.D. Programme.
- The faculty members should present their research activities every month. Research and Development coordinator will monitor the progress.
- It was resolved to motivate the students to undertake e-governance projects related to government sectors.



  
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## Agenda Item 4: Evaluation guidelines and assessment of internal tests

### Resolution:

- The IQAC Coordinator presented an overview of the current evaluation guidelines for internal tests. The faculty members shared their experiences and provided feedback on the strengths and weaknesses of the existing system.
- The meeting discussed proposed changes and enhancements to the evaluation guidelines. Suggestions included incorporating a variety of assessment methods, ensuring clarity in marking schemes, and promoting transparency in the evaluation process.
- Faculty members to collaborate on refining the assessment methods and ensuring they align with the curriculum.

## Agenda Item 5: Teaching Learning Process

### Resolution:

#### • Curriculum Review:

- The curriculum for each program was reviewed, and suggestions for improvements were discussed.
- Emphasis was placed on integrating industry-relevant topics into the curriculum to enhance practical knowledge.

#### • Faculty Development Programs:

- The need for regular faculty development programs was emphasized to keep the faculty updated on the latest advancements in pharmaceutical sciences.
- Suggestions for specific training areas and workshops were discussed.

#### • Student Feedback:

- The chairperson presented a summary of recent student feedback on teaching methods and course content.
- Actions to address concerns and enhance student engagement were discussed.

#### • E-learning Platforms:

- The possibility of integrating e-learning platforms and virtual labs was discussed to supplement traditional classroom teaching.
- The IT department was tasked with exploring viable options and presenting a proposal.

#### • Digital Resources:

- The acquisition of digital resources such as e-books and online journals, was discussed to enrich the learning experience.



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- Budget allocation and procurement processes were reviewed.

## **Agenda Item 6: Co-curricular and extracurricular activities, Student enrichment programmes**

### **Resolution:**

#### **• Co-curricular Activities:**

- The current status of co-curricular activities was discussed.
- The need to diversify and enhance co-curricular offerings was emphasized.
- Faculty members were encouraged to propose innovative co-curricular initiatives.

#### **• Extra-curricular Activities:**

- The existing extra-curricular activities were evaluated for their impact on student engagement.
- Suggestions were invited for introducing new extra-curricular events to promote holistic development.
- Coordination with student clubs and societies for organizing events was discussed.

#### **• Student Enrichment Programmes:**

- The effectiveness of existing student enrichment programmes was assessed.
- Ideas for conducting workshops, seminars, and guest lectures were solicited.
- Strategies for involving industry professionals in student enrichment activities were explored.
- Responsibilities were assigned to faculty members and student representatives.
- A timeline for the execution of the plan was established.
- The budget for co-curricular and extra-curricular activities was discussed.
- Requests for additional funding were reviewed, and decisions were made based on priority.

## **Agenda Item 7: Any other matter with permission of chairperson.**

### **Resolution:**

- The committee decided to meet at regular intervals in formal/informal manner to enhance IQAC institutionalization

### **Closure:**

The meeting concluded with a vote of thanks, expressing gratitude to all participant for his or her active involvement and commitment



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Sl.No.	Name of the Member	Position	Signature
1	Dr. M. B. V. Raju Principal & Professor	Chair person	
2	Mr. V. Uma Sankar Associate Professor	Coordinator IQAC	
3	Mr. I. Shravan Kumar Member of GB	Member	
4	Mrs. B. Chaitanya Associate Professor	Member	
5	Mrs. M. Madhavi Kumari Associate Professor	Member	
6	Mr. A. Nanaji Associate Professor	Member	
7	Ms. Y. V. Vandana Associate Professor	Member	
8	Dr. T. Rushi Naidu Assistant Professor	Member	
9	Dr. B. Manoj Kumar Associate Professor	Member	
10	Ms. D. Purnima Associate Professor	Member	
11	Mrs. B. Aruna Assistant Professor	Member	
12	R. L. Narayana, VNS Central Head Viaskhapatnam	Industry Member	
13	Dr. V. C. Randeep Raj Placement Officer	Member	
14	Mr. M. S. Santosh Kumar Administrative Officer	Senior Administrative Officer	
15	Mr. R. Appala Narsayya Sarpanch, Chernkupally (Village) Local Society	Nominee	
16	Ch. L. Sirisha (women protection secretary ) Alumni	Nominee	
17	Ms. R. Harsha Vardhini Pharm- D 4 <sup>th</sup> year roll no- 19T51T0016 Student	Nominee	

Mr. V. Uma Sankar  
(IQAC Coordinator)

Principal  
(Chairman IQAC)



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